



## 122<sup>nd</sup> Council Meeting Minutes

Friday, Jan 22, 2021, 9:00 am – 3:00 pm

### Zoom Meeting

#### **Council Members Present:**

Michael Karrandjas, RDT, Vice-President (Chair)  
Joanne Kranyak, Public  
George Paraskevopoulos, RDT  
David Savioli, RDT  
Poonam Singh, Public  
Daniel Choi, RDT  
Jill Langford, RDT  
Clark Wilson, RDT  
Robert Shawyer, Public  
Maged Asaad, Public  
Michael Sanders, RDT  
Rehan Siddiqui, Public

#### **Staff:**

Judy Rigby, Registrar & CEO  
Anisa Jama, Policy  
Safyia Mohammed, Office Manager  
Paola Bona, Registration and Exams  
Imani Trusty, Communications  
Leanne Cheng, Quality Assurance

#### **Guests:**

Sam Goodwin, Strategy Consultant  
Tara Breckenridge, MOH  
Terry Price, Past President CDTO

#### **1. Call to order.**

The Chair called the meeting to order at 9:04 am.

#### **2. Opening remarks**

The Chair and Vice President of Council, Michael Karrandjas opened the meeting with a land acknowledgement. Mr. Karrandjas gave a brief overview of the meeting and presented the agenda once quorum was reached. He recognized the contributions of departing Council members Joanne Kranyak, Derrick Ostner and previous Council president Terry Price and welcomed incoming Council members Rehan Siddiqui and Michael Sanders.

#### **3. Approval of the Agenda**

**MOTION:** THAT the agenda be approved as presented.

Moved by: G. Paraskevopoulos and seconded by R. Shawyer

**CARRIED**

#### **4. Conflict of Interest Declaration.**

None Declared.

#### **5. Consent Agenda.**

**MOTION:** THAT the Consent Agenda be approved as presented.

Moved by: M. Asaad and seconded by J. Langford

**CARRIED**



## 6. Governance Matters

### 6.1 – 6.7 Elections of Officers and the Executive Committee

The Registrar led the election process. The College's staff members, Paola Bona and Leanne Cheng were selected as scrutineers to collect ballots and oversee the nominations and elections process. The elections were held virtually to determine the President and Vice President of the Council along with the formation of the Executive Committee. Robert Shawyer who had self-nominated, was acclaimed as President as there were no other nominations for the position. There was a miscount of the initial ballots for the role of Vice President. George Paraskevopoulos was declared the winner in error. The Registrar asked for the motion to be reversed regarding the position of Vice President and declare Daniel Choi as the Council's Vice President. Afterwards, the elections for Executive Committee members took place. Poonam Singh was nominated as a public member to the Executive Committee by acclamation whereas Michael Karrandjas, Clark Wilson and George Paraskevopoulos were nominated as professional members to the Executive Committee. After a vote was conducted, Michael Karrandjas and George Paraskevopoulos were elected to serve on the Executive Committee. The new Executive Committee members are Robert Shawyer, Daniel Choi, George Paraskevopoulos, Michael Karrandjas and Poonam Singh.

**MOTION:** **THAT** Judy Rigby, Registrar and CEO chair the portion of the meeting related to the election of officers.  
Moved by: M. Karrandjas and seconded by R. Shawyer **CARRIED**

**MOTION:** **THAT** staff members Paola B. and Leanne C. be appointed as scrutineers.  
Moved by: G. Paraskevopoulos and seconded by J. Langford **CARRIED**

**MOTION:** **THAT** the nominations for the position of President of Council be opened.  
Moved by: M. Asaad and seconded by G. Paraskevopoulos **CARRIED**

Robert Shawyer had submitted a statement of interest for President.

**MOTION:** **THAT** Robert Shawyer be nominated as President of Council.  
Moved by: R. Shawyer and seconded by G. Paraskevopoulos **CARRIED**

No further nominations were received.

**MOTION:** **THAT** the nominations for President of Council be closed.  
Moved by: M. Asaad and seconded by D. Choi **CARRIED**

Hearing no further nominations Robert Shawyer is elected as President of Council by acclamation.

**MOTION:** **THAT** the nominations for the position of Vice-President of Council be opened and that George Paraskevopoulos be nominated as Vice President of Council.  
Moved by: George Paraskevopoulos and seconded by D. Savioli **CARRIED**

George Paraskevopoulos had submitted a statement of interest for Vice President and nominated Daniel Choi for the position of Vice President which was accepted.

**MOTION:** **THAT** Daniel Choi be nominated as Vice President of Council.  
Moved by: G. Paraskevopoulos and seconded by David Savioli. **CARRIED**

**MOTION:** **THAT** the nominations for Vice President of Council be closed.



Moved by: R. Shawyer and seconded by G. Paraskevopoulos

**CARRIED**

The nominees addressed Council highlighting their professional and personal background and how it would enhance the Executive Committee and further strengthen the College's mandate of protecting the public. Voting proceeded by secret electronic ballot and counted by the scrutineers. The Chair declared that George Paraskevopoulos elected to the position of Vice President by a majority of vote. Scrutineer P. Bona reported to the Chair that an error had occurred during the ballot count and that Daniel Choi was in fact elected to the position of Vice President. The Chair reported the correction to Council and asked for a motion to correct the error.

**MOTION: THAT** the election of George Paraskevopoulos as Vice President of Council be reversed.

Moved by: M. Asaad and seconded by M. Karrandjas

**CARRIED**

**MOTION: THAT** Poonam Singh be nominated as a public member of the Executive Committee.

Moved by: Poonam Singh and seconded by G. Paraskevopoulos

**CARRIED**

Hearing no further nominations Poonam Singh is elected to the Executive Committee by acclamation.

**MOTION: THAT** nominations for two professional Council members to serve on the Executive Committee be opened.

Moved by: J. Langford and seconded by M. Asaad

**CARRIED**

**MOTION: THAT** George Paraskevopoulos, Michael Karrandjas and Clark Wilson be nominated to serve as professional members on the Executive Committee.

Moved by: J. Langford and seconded by M. Asaad

**CARRIED**

No further nominations were received.

**MOTION: THAT** the nominations for professional members to Executive Committee be closed.

Moved by: M. Asaad and D. Choi

**CARRIED**

The nominees addressed Council highlighting their professional and personal background and how it would enhance the Executive Committee and further strengthen the College's mandate of protecting the public. Voting proceeded by secret electronic ballot and counted by the scrutineers. The Chair declared that George Paraskevopoulos and Michael Karrandjas were elected to the Executive Committee by a majority of vote.

**MOTION: THAT** the ballots be destroyed.

Moved by: G. Paraskevopoulos and seconded by J. Langford

**CARRIED**

The newly elected President of Council requested that Michael Karrandjas continue to chair the remainder of the meeting.



### 6.8 – Committee Slate Appointment

Council received recommendations for Council and non-Council member appointments to the Statutory and non-Statutory Committees for 2021. The remaining non-Council members who expressed interest in serving on Council will be placed on Committees as needed at a later date. In addition, he informed Council that the Committee Terms of References will be approved at the first meeting of each Committee.

**MOTION:**                   **THAT** the the Committee Slate presented by the Executive Committee be approved.

Moved by:                   G. Paraskevopoulos and seconded by M. Asaad

**CARRIED**

## 7. Management Reporting

The Chair requested that the Registrar present the agenda item. It was reported that the Executive Committee reviewed the proposal received for consulting services related to CDTO's 2021 strategic planning review and work-plan development and recommends that Council approve an expenditure not to exceed \$12,240. A motion by Council to approve the expenditure is required to comply with the By-laws.

A review of the College's financial position for Q1 fiscal year 2020 – 2021 was presented. The Registrar stated that the projected surplus for the year results from COVID-19 restrictions and continuation of remote meetings and work and staff changes, vacancies and leave of absence. Spending forecast against the strategic initiatives budget was reviewed. The Registrar reminded Council that funds for strategic project initiatives are not drawn from in-year revenues but instead from net assets internally restricted for strategic projects. Also spending for some strategic initiatives has been deferred as a result of prioritizing the Access to Dental Technology Project.

**MOTION:**                   **THAT** the Council approve the amount not to exceed \$12,240 for strategic planning consulting services.

Moved by:                   R. Shawyer and seconded by M. Asaad

**CARRIED**

## 8. Council Evaluations

The Chair conducted a brief review of the Council evaluations provided and encouraged members to continue submitting evaluations after each Council meeting.

## 9. Registrar's Update

The Registrar provided verbal updates including ongoing anti-BIPOC racism work with the Health Profession Regulators of Ontario (HPRO) and the grant application submitted to provide funding for their anti-racism work. The Registrar also provided a status update on the Access to Dental Technology Project (ADT), noting that the launch of the online applicant portal was scheduled for the following week and that the focus moving forward would be on other statutory programs and support, not solely on registration. Finally, she acknowledged the recent changes of Registrars at the College of Dental Hygienists of Ontario (CDHO) and the College of Chiropractors of Ontario.



## 10. Council Development

Guest Speaker Tara Breckenridge from the Ministry of Health, conducted a Council development presentation on the College Performance Measurement Framework (CPMF). She detailed the purpose of this reporting tool noting that it's establishment will create a greater sense of accountability, public trust, better performance and modernization of self-regulation within the regulatory health Colleges in Ontario. The CPMF will support the work of the Colleges in conjunction with the Ministry of Health and enable the identification of bench marks and best practices to permit the proactive implementation of better support for regulatory activities. Ms. Breckenridge explained that public reporting and quality improvement are at the core of the CPMF and thoroughly described each of the CPMF components including: measurement domains, standards, measures, evidence, contextual information and planned improvement actions. Emphasis was placed on ensuring that the CPMF remained relevant from year to year as the Registrar suggested the importance of also measuring diversity, equity and inclusion initiatives within this reporting tool.

## 11. College Performance Measurement Framework

The Quality Assurance Manager, Leanne Cheng, provided an overview of her work on the College Performance Measurement Framework. She presented her briefing note detailing the progress of this project and explained the inclusion of the public interest rationale in all Council materials moving forward. Ms. Cheng discussed the system partner domains and use of narratives to provide examples of how the College aligns itself with system partners to strengthen regulatory programs and practices. The CPMF will be presented to Council for approval at its March meeting in advance of the deadline for all College's to post its CPMF Report by March 31, 2021.

**MOTION:**                    **THAT** the report on the College Performance Measurement Framework be received.

Moved by:                    R. Shawyer and seconded by M. Asaad

**CARRIED**

## 12. Strategic Planning

The Registrar led the discussion on the Strategic Plan for 2018-2022 and included an overview of the Strategic Planning Cycle, Strategic Map and accomplishments in the three years since Council approval. She stated that the College is half way to completing its Strategic Plan and that funding will continue to be allocated to support strategic priorities. These priorities include: improving transparency and communications, reviewing standards of practice, improving governance effectiveness, implementing a best practice redesigned Quality Assurance program, ensuring Ontarians have access to Registered Dental Technologists and implementing best practice regulation. Such priorities remain relevant and the mission and vision continue to be sound. New initiatives that form public and societal expectations such as Diversity, Equity and Inclusion initiatives must be considered over the next 24 months.

**MOTION:**                    **THAT** the report on the Strategic Plan Update be received.

Moved by:                    G. Paraskevopoulos and seconded by J. Langford

**CARRIED**

## Council Moved to the In-Camera Session

**MOTION:**                    **THAT** the Council may proceed to the in-camera session.



Moved by: M. Karrandjas and seconded by J. Kranyak

**CARRIED**

### **13. Rise and Report**

The Chair provided a verbal report on the in-camera session stating that Council reviewed the Strategic Plan and agreed that the Vision statement referring to “illegal labs” be updated and that 2021 projects focus on Standards of Practice, Regulatory Disruption, Collaboration, and DEI. Council has requested the Executive Committee is revisit the CEO’s annual performance review.

**MOTION:** THAT the Strategic Map be amended to reflect based on the Council discussion with S. Goodwin.

Moved by: M. Karrandjas and seconded by J. Langford

**CARRIED**

### **14. Other Business**

The Registrar thanked Council for their ongoing efforts. She also announced the departure of the College’s Communications Coordinator, Imani Trusty and wished her continued success.

### **15. Next Meeting Dates**

March-TBD

### **16. Meeting Adjournment**

The meeting was adjourned at 3:36 p.m.

**MOTION:** THAT the 122<sup>nd</sup> Council meeting be adjourned

Moved by: M. Karrandjas and seconded by J. Langford

**CARRIED**

Council Meeting	Item	Action	Status
January 31, 2020	Citizen's Advisory Group	Attendance at a future Citizen's Advisory Group meeting to report back to Council the merits of becoming a member.	Completed-Daniel Choi, Chair of the Patient Relations Committee, attended the February 2021 session as an observer.
April 3, 2020	Remuneration	CEO to review mileage rates for travel reimbursement and report to next Executive Committee Meeting	In progress – data collection complete, to be presented at the next Executive Committee Meeting.
September 25, 2020	Council competency criteria	Key behavioural competencies and diversity, equity and inclusion to be assessed for consideration of changes to the By-Laws.	In progress - to align implementation with the work of the Health Profession Regulators of Ontario (HPRO) on governance matters  Included in governance project for 2021.
December 11, 2020	2021 Committee Slate	Staff to send out call for interest to serve on the Committees for 2021.	Completed-responses received and draft committee slate prepared for Executive Committee.
January 22, 2021	Collaboration	Council to continue with discussions on collaboration with the Oral Health Colleges (OHCs).	In progress