



120th Council Meeting Minutes

September 25th 9:30am – 12:30pm EST

Council Members:

Maged Asaad, Public
Daniel Choi, RDT
Michael Karrandjas, RDT, **Vice President**
Joanne Kranyak, Public
Jill Langford, RDT
Derrick Ostner, RDT
George Paraskevopoulos, RDT

Terence Price, Public, **President**
David Savioli, RDT
Robert Shawyer, Public
Poonam Singh, Public
Clark Wilson, RDT

Staff:

Judy Rigby-Registrar/CEO
Hilary Leung – Policy

Guest:

Preeya Singh- CASLPO
Laurie Cabanas- CPSO

1. Call to order.

The Chair called the meeting to order at 9:39am and read the Land Acknowledgement recognizing the traditional lands of Indigenous peoples in Ontario.

2. Approval of the Agenda

MOTION: THAT the agenda be approved as presented.

Moved by: D. Ostner and seconded by J. Kranyak

CARRIED

3. Conflict of Interest Declaration

None declared.

4. Consent Agenda

The Executive Committee report and the Registration Committee report was pulled from the Consent Agenda.

MOTION: THAT the Consent Agenda be approved with the exclusion of the Registration and Executive Committee Reports.

Moved by: J. Langford and seconded by M. Karrandjas

CARRIED

The Chair highlighted two items from the Executive Committee report. First the annual and comprehensive evaluation of the auditors and the assessment tools which would be used annually to identify improvements and every five (5) years, the result of which may be in a new auditor appointment. Second, governance matters regarding modernizing the regulatory framework which would be addressed in agenda item 6.7.

MOTION: THAT the Executive Committee Report be approved.

Moved by: R. Shawyer and seconded by J. Kranyak

CARRIED

Registration Committee report was brought forward by the Registrar to note that the Committee has considered and approved the new national Dental Technology Entry to Practice Assessment which replaces the CDTO written and practical examinations for new applicants.

MOTION: THAT the Registration Committee Report be approved.

Moved by: D. Ostner and seconded by J. Langford

CARRIED

5. Diversity, Equity and Inclusion

The Chair introduced the guest speakers for Diversity, Equity and Inclusion; Preeya Singh, Director of Professional Conduct, General Counsel & Diversity, Equity and Inclusion (DEI) Officer at CALPSO and Laurie Cabanas, Director of Governance and Policy at CPSO. Council found both presentations insightful and an



excellent first step on being educated about anti-racism and how College's are taking proactive measures. The presenters were thanked for sharing their knowledge. The Chair asked the Registrar to speak briefly on her role in the HPRO working group on DEI and the benefits of their work for a small College. The Registrar urged that anti-racism should be part of Council's strategic planning discussions and that Patient Relations Committee play a role in the communication and implementation of activities.

6. Governance Matters

6.1 CDTO Council Elections: District 2

Presented by Judy, she thanked P. Bona and I. Trusty on the work done with the election process, the addition to added competencies and inclusivity during the Elections. She talked about the key behavioral competencies, and that Council will be tasked to consider what changes might be necessary to Article 10–Election of Council Member candidacy requirements specified within the existing CDTO By-Laws at a future date.

J. Langford mentioned an error in the date of the Election for District 3 which should be 2022.

MOTION: THAT the report entitled “Governance, CDTO Council Elections – District 2” be received:
AND THAT Council confirm their support of diversity, equity, and inclusion of all Council Members (both elected and appointed);
AND THAT Council confirm their support of key behavioural competencies of all Council Members (both elected and appointed);
AND THAT Staff are authorized and directed to do all things necessary to give effect to this resolution.

Moved by: J. Langford and seconded by M. Karrandjas

CARRIED

6.2 Governance, Reducing the Number of Colleges, Shared Resources

On the Chair's request the Registrar to presented several reports on modernizing the health professions regulatory framework including Harry Cayton's report, the College of Nurses Vision 20/20 and the latest publication from the College of Naturopaths of Ontario. She reminded Council of their recommendations to the Ministry of Health on governance reform including Council size and composition. Other topics presented centered on gaining efficiencies by reducing the number of Colleges and sharing resources. Council agreed that this would be the focus of its upcoming strategic planning workshop, to be planned by the Executive Committee.

MOTION: THAT the report entitled “Governance, Reducing the Number of Colleges, Shared Resources” be received.

Moved by: J. Kranyak and seconded by R. Shawyer

CARRIED

6.3 College Performance Measurement Framework (CPMF)

The Registrar introduced Ms. Cheng, Manager Professional Practice and Conduct and CPMF lead to provide an overview of the new Ministry initiative. Ms. Cheng stated that the CPMF is a tool that will serve to strengthen the accountability of Ontario's Health Regulatory Colleges to the public. The tool is the result of a two-year project involving the Ministry, Colleges and other stakeholders that details the domains and standards all Colleges must be measured against to build public confidence. Colleges will be asked to evaluate themselves and identify areas for improvement and actions and timelines to close any gaps. The College has provided feedback on the CPMF tool in a soft launch. It is expected that a formal launch will take place in October 2020 at which time Council will receive training on the tool. The deadline for reporting to the Ministry is March 31, 2021. Following Council's approval, the final report will be submitted and published on the College's website. The CPMF report will not replace the College's annual report.



The Chair and Registrar thanked Ms. Cheng on taking a leadership role on the CPMF tool development and implementation.

MOTION: THAT the report entitled “College Performance Measurement Framework” be received.
Moved by: M. Karrandjas and seconded by D. Choi **CARRIED**

6.7 **CDTO Council Upcoming Strategic Planning Session**

The Chair spoke on the upcoming Council planning workshop noting that it would consist of two parts: Governance and Patient Protection. On the direction of the Executive Committee Mr. Chisolm, the Director of Strategy and Governance at College of Nurse and Midwives in BC, was invited to present on his College’s journey towards amalgamation. The Chair reminded Council that the intent of the session would be to inform Council’s strategic direction for the College and reading the materials in advance would aide members to engage in a productive dialogue. The second part of the workshop would be dedicated to Patient Protection and the onset of the global economies and business models that don’t require the oversight of a regulated oral health professional. The Chair indicated that staff will consult with RDTs and stakeholders to understand the extent of the issue and the impact on oral health practice and patient safety.

7. **COVID - 19**

Ms. Cheng was invited to provide Council with an update on Covid-19. Through her work staff and collaboration with the oral health colleges, the Return to Practice Guidance document is revised as needed to respond to Public Health Ontario and the Chief Medical Officer directives. Communications to Members are provided in a timely manner and with a list of Frequently Asked Questions published on the College’s website. RDTs are being asked to be aware of the COVID cases in the area of their place of practice as well as the locations where they receive prescriptions from.

MOTION: THAT the report dated September 25, 2020 entitled “Return to Practice Guidance: Recommendations on Aerosol-Generating Procedures” be received.

Moved by: J. Kranyak and seconded by P. Singh

CARRIED

8. **ADT Project Updates**

The Chair noted that the Memorandum of Understanding was approved and that the credentialing and assessment of all new applicants will be under CADTR. The Registrar thanked Council for making the ADT project part of the Strategic Project. The Chair acknowledged and expressed appreciation for the work of the Registrar and Staff to lead the successful implementation of this national project.

9. **Registrar’s Update**

The Registrar reported that annual renewals are completed and that there is a decrease in registrants due to members retiring from the profession. The College has received many inquiries from potential applicants which may help offset the decline. Information on professional development opportunities for Council available through Steinecke and WeirFoulds webinars was provided along with an update of Staff attendance at CNAR’s virtual conference. Presentation’s and modules will be made available to Council.

The Registrar provided Council with several staff updates including Ms. Leung’s departure for a new opportunity; Ms. Bona’s acceptance of the role as Credentialing and Assessment Manager for CADTR on an as needed basis, Ms. Far’s continued leave of absence and Ms. Cheng’s successful achievement of the Project Management Professional (PMP) certification. The Registrar and Chair thanked Ms. Leung for exceptional work on important policy and strategic initiatives for the College and CADTR and wished her well in her new position.



10. Council Meeting Evaluation

The Chair went over the meeting evaluation. He noted that meetings will remain virtual for the unforeseeable future.

11. Next Meeting Dates

Next meeting date is December 11, 2020.

12. Meeting Adjournment

The Chair adjourned the Council meeting at 12:46 pm.

MOTION: THAT the Council adjourn the 120th Council Meeting.

Moved by: J. Langford and seconded by J. Kranyak

CARRIED

Attachments:

Appendix 1 - Status Update on Council Decisions



Status Updates on Council Decisions

Council Meeting	Item	Action	Status
January 31, 2020	Citizen's Advisory Group	Attendance at a future Citizen's Advisory Group meeting to report back to Council the merits of becoming a member.	A Patient Relations Committee member will be attending the February 2021 session
April 3, 2020	Remuneration	CEO to review mileage rates for travel reimbursement and report to next Executive Committee Meeting.	In progress - data collection complete, to be presented at the next Executive Committee Meeting
June 19, 2020	Governance Policy Manual	Emergency Management Plan be approved with the revised changes and updated in the Governance Policy Manual	Complete - Governance Policy Manual has been posted to the College's website
September 25, 2020	Council competency criteria	Key behavioural competencies and diversity, equity and inclusion to be assessed for consideration of changes to the By-Laws.	In progress - to align implementation with the work of the Health Profession Regulators of Ontario (HPRO) on governance matters