



125th Council Meeting Minutes

Friday, September 24, 2021 9:30 am – 3:30 pm
Zoom Meeting

Attendance:

Council Members: Robert Shawyer, Public (President) Chair Daniel Choi, RDT (Vice-President) Michael Karrandjas, RDT George Paraskevopoulos, RDT David Savioli, RDT Poonam Singh, Public Jill Langford, RDT Michael Sanders, RDT	Council Members (cont'd): Rehan Siddiqui, Public Maged Asaad, Public Clark Wilson, RDT Allison Malloy, Public Regrets: Nicholas Goodfellow, Public (Oct 7, 2021)	Staff: Judy Rigby, Registrar & CEO Safya Mohammed, Support Guests: Craig Roxborough, CAG Chair Sam Goodwin, Goodwin Consulting Inc.
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1. Call to Order.

The Chair and President of Council, Robert Shawyer, called the meeting to order at 9:33 am and completed a roll call.

2. Opening Remarks

The Chair opened the meeting with a land acknowledgement, recognizing the traditional lands of Indigenous people.

3. Approval of the Agenda

MOTION: THAT the Agenda of the September 24, 2021 Council meeting be approved as presented.

Moved by: M. Asaad and seconded by G. Paraskevopoulos

CARRIED

4. Conflict of Interest Declaration

None declared.

5. Consent Agenda

MOTION: THAT the Consent Agenda be approved as presented.

Moved by: G. Paraskevopoulos and seconded by M. Karrandjas.

CARRIED

9.1 Public Member Appointments and Reappointments

Agenda Item 9.1, Public Member Appointments and Reappointments, was discussed as Council awaited the arrival of the guest speaker for Agenda Item 6, Craig Roxborough.

The Chair announced the reappointment of Rehan Siddiqui and himself, and the new public appointment of Allison Malloy who was invited to introduce herself. Council was updated on the resignation of the public appointee Nicholas Goodfellow, which will take effect October 7, 2021. On behalf of Council N. Goodfellow was thanked for his contributions.

6. Presentation-Citizens Advisory Group/Regulatory Disruption

The Chair introduced the guest speaker, Craig Roxborough, Chair of the Citizens Advisory Group (CAG). C. Roxborough thanked the College for joining CAG as a Partner and led Council through an informative presentation. Topics discussed included the importance of CAG and the public voice to regulators, to further the public mandate requires those who are impacted to become part of the discussion. CAG could support CDTO in understanding the public expectations regarding the dental technology profession.

The Chair thanked C. Roxborough on behalf of Council for his presentation, which can be accessed on the College's YouTube channel.



7. Legislation and Governance Reform

The Registrar introduced Leanne Cheng, Staff, to lead Council through three areas of reform: new Ontario privacy legislation, the launch of the College of Physicians and Surgeons of Ontario Discipline Tribunal and the Letter to the Ministry of Health (MOH) on Burden Reduction. The Letter to the MOH was approved by Council and was submitted on June 30, 2021. Council will be kept apprised of legislative and governance activities to support informed decision-making.

8. Elections

8.1. Transition Oversight Committee

At the June 24, 2021 Council meeting, a motion was passed for CDTO to sign a Memorandum of Understanding (MOU) to plan the amalgamation between three Oral Health Colleges (OHC). The Registrar provided an overview on the Transitional Oversight Committee (TOC) which requires each College to elect a public and professional representative. The elections were conducted electronically but not completed, and thus, was brought forward to this Council meeting. The deadline for nominations to TOC was September 23, 2021 with two nominations being received. There were no calls from the floor for further nominations.

The Registrar announced that Robert Shawyer, public member and Clark Wilson, professional member were appointed to the TOC by acclamation.

Motion: THAT Council approve the appointment of Robert Shawyer and Clark Wilson to the TOC by acclamation.

MOVED by: G. Paraskevopoulos and M. Asaad

CARRIED

8.2. District 1 – Toronto / Peel

The Registrar introduced Staff members Faizah Balogun, Persia Ciadat and Wellie Chihaluca to present on the upcoming 2021 Elections-District 1. A new elections video and webpage, which would be modified for each District's election, were presented. Staff also announced the first election information session to engage with interested candidates and provide an opportunity to ask questions. CDTO is prioritizing Equity, Diversity, Inclusion and Belonging (EDI-B) and the availability of French language information in elections.

The Registrar thanked the Council members from District 1, George Paraskevopoulos, Daniel Choi, and Michael Karrantjas. Mr. Karrantjas was not up for re-election at this time due to the nine-year term limitations. A special thanks was given to M. Karrantjas for his service, dedication, and contributions in furthering the strategic plans of CDTO.

13. Covid-19 Update

13.1. Briefing Note: COVID-19 Report

The Registrar introduced Rose Far, Staff, to present on the Unified Covid-19 Guidance Document. CDTO is closely monitoring the environment and ensuring that the public and the profession have up-to-date information regarding COVID-19. CDTO is also engaging with the OHCs to provide a unified COVID-19 guidance document. This ongoing collaboration aims to provide oral health professionals with clear and consistent expectations, regardless of practice setting.

The COVID-19 Unified Guidance Document has been posted to the College's website along with a dedicated webpage where updates and information on COVID-19 are posted.

11. College Performance Measurement Framework (CPMF)

The Registrar introduced Leanne Cheng, Staff, to provide updates on CPMF. L. Cheng led Council through its 2020 CPMF reported performance. Eleven areas of improvement were committed to by the College and the progress of each of these initiatives reported. L. Cheng highlighted her work with



the Health Professions Regulators of Ontario to establish a policy for consistent disclosure of information about individuals to system partners.

9. Governance

9.2. Briefing Note: Council Evaluation 2022 Pilot

The Registrar discussed the College's strategic projects with a focus on governance, which is a domain of CPMF, and introduced the consultant leading the governance projects, Sam Goodwin. Council was led through a presentation that outlined the updates to the Council Evaluations. Evaluations will be conducted after each Council meeting and at the end of the year. The year-end evaluation will involve a round table discussion to review the results and form an action plan.

MOTION: THAT the report and appendices entitled "Council Self Evaluation – Piloting a New Approach for 2022" be received;
AND THAT Council approve, as recommended by the Executive Committee, the new Council Self Evaluation and pilot it for the year commencing January 1, 2022;
AND THAT Staff be authorized and directed to do all things necessary to give effect to this resolution.

Moved by: M. Karrandjas and seconded by A. Malloy

CARRIED

9.3. Briefing Note: CEO Performance Evaluation

Sam Goodwin went through the new streamlined process for the CEO Performance Evaluation that will be conducted by Executive Committee and the recommended performance criteria.

MOTION: THAT the report entitled "CEO Performance Evaluation Criteria" be received;
AND THAT Council, as recommended by the Executive Committee approve the Performance Criteria and evaluation process for 2021 – 2022;
AND THAT Staff be authorized and directed to do all things necessary to give effect to this resolution.

Moved by: M. Karrandjas and seconded by A. Malloy

CARRIED

8. Strategic Plan

The Registrar led Council through the presentation on the Strategic Projects (SP) which were approved at the January 2021 Council meeting to advance the College's priorities over the next 24 months. CDTO is engaging with its system partners to meet the College's priorities, including working with the Health Professions Regulators of Ontario (HPRO) on EDI-B and the work of their consultant, Dr. Javeed Sukhera. The Registrar directed Council and the public to visit CDTO's new EDI-B webpage.

The Council was updated on the Tri-Council Memorandum of Understanding (MOU), a formal commitment to explore amalgamation, which was signed by the three Presidents of the OHCs, and will be circulated to Council for information purposes only. The Registrar also highlighted the Communications Strategy plan, which along with the Financial Strategy plan, support achieving the Strategic Plan. It is a fundamental driver to raise awareness on the role and value of the College and Registered Dental Technologists in the oral healthcare team. The Registrar announced that CDTO is now on social media platforms, Instagram and Twitter, which will be used to engage with the public, including RDTs, and share important information about the College.

12. Financial Report

The Registrar led Council through a presentation on its fiduciary duty. The presentation went in depth about Council's role, financial controls, how to understand the financial statements and the audit process. The Chair thanked the Registrar for the educational opportunity that will provide Council with



a better understanding of their fiduciary responsibilities towards the College and meeting its mandate over the long-term.

12.2. Pre-Audit Communication 2020 – 2021

The Registrar announced that the Executive Committee had received the pre-engagement letter from the Auditors for the 2019 to 2020 audit cycle. The Executive Committee has completed the Annual auditor evaluation and expressed no concerns.

12.3. Annual Auditor Evaluation

MOTION: THAT the report entitled “Annual Auditor Assessment” be received;
AND THAT Council approve, as recommended by the Executive Committee, to conduct an Annual Auditor Assessment for the 2020 – 2021 fiscal year;
AND THAT Staff be authorized and directed to do all things necessary to give effect to this resolution.

Moved by: D. Choi and seconded by G. Paraskevopoulos

CARRIED

14. Registrar’s Update

The Registrar provided an update on the activities of the College, highlighting the newsletter from the Office of the Fairness Commissioner. The Canadian Alliance of Dental Technology Regulators (CADTR) Orientation Self-Assessment Tools (OSAT), developed in the Access to Dental Technology project, was spotlighted as an innovative best practice that will assist internationally trained applicants to achieve their ambitions.

The Registrar also highlighted the collaborative work with the MOH and the Association of Dental Technologists of Ontario (ADTO). A presentation to George Brown College (GBC) is aimed at educating new graduates, aspiring RDTs, of the new efficient process to complete the Colleges entry-to-practice requirements through CADTR and registration with CDTO, to ensure that Ontarians have access to an RDT. The Chair asked the professional members to forward information or ideas to the Registrar which can aid in combating the declining membership numbers seen through the 2021 - 2022 annual renewal cycle.

15. Council Meeting Evaluation

The Chair presented the June 25, 2021, Council evaluations and thanked members for participating in the evaluations.

16. In-Camera Session - Pursuant to Section 7(2)(b) of the HPPC

MOTION: THAT Council go in-camera.

Moved by: M. Asaad and seconded by G. Paraskevopoulos.

CARRIED

MOTION: THAT Council rise and report to move out of in-camera session.

Moved by: M. Karrandjas and seconded by M. Asaad.

CARRIED

17. Other Business

None

18. Next Meeting Dates

December 10, 2021

19. Meeting Adjournment

MOTION: THAT the September 24, 2021, Council meeting be adjourned at 3:30 pm.

Moved by: G. Paraskevopoulos and seconded by J. Langford.

CARRIED