



133rd Special Board Meeting Minutes

Called in accordance with S. 11.15 of the CDTO By-Laws with formal notice given in accordance with S. 11.16

Date: March 24, 2023 2:00 PM – 5:00 PM (Virtual)

Board of Directors:

Michael Sanders, RDT, Chair
Abena Buahene, Public
Jill Langford, RDT
Melanie Liassides, RDT
Allison Malloy, Public
James Matera, RDT
David Savioli, RDT
Rehan Siddiqui, Public

Board of Directors:

Poonam Singh, Public
William (Bill) Van Evans, RDT
Franz Yagin, RDT

Regrets:

Asif Khan, Public

Staff:

Judy Rigby, Registrar & CEO
Safya Mohammed, Support
Paola Bona, Registration and Examinations
Rose Far, Policy and Strategic Projects
Leanne Cheng, Professional Practice,
Conduct and Regulatory Affairs
Wellie Chihaluca, Communications

Guest(s):

Erica Richler, SML Co-Managing Partner
Tara Tremblay, CDTA Registrar

1. Call to Order.

The Chair, M. Sanders, called the 133rd Special Board meeting to order at 2:05 pm in accordance with S 11.15 of the CDTO By-Laws and welcomed Directors and staff to the meeting and all those watching the meeting via YouTube.

2. Land Acknowledgement

The Chair delivered the College's land acknowledgement as a demonstration of recognition and respect for the Indigenous peoples of Canada and shared greetings to mark the beginning of Ramadan.

3. Roll Call

J. Rigby, Registrar & CEO, conducted the roll call, noted regrets and informed the Chair that quorum was met. She welcomed guests T. Tremblay and E. Richler to the meeting.

4. Approval of Agenda

MOTION: That the agenda be approved as amended with Item 11 College Performance Measurement Framework be moved after Agenda 9 Committee Slate.

Moved: M. Sanders and seconded by J. Langford

CARRIED

5. Conflict of Interest Declaration

None declared.

6. Report on Actions of the 170th Open Executive Committee Meeting

The Chair reported the action items from the Open Executive Committee meeting of January 27, 2023, which was held in lieu of the Board meeting due to the Board of Directors not being constituted. These are:

1. deferral of the election of officers and the 2023 Executive Committee until the Board is constituted
2. approval of the Consent Agenda as presented in the January 27th meeting package
3. approval of the 2023 Committee Slate as presented on January 27th.

The Chair informed the Board that legal counsel confirmed that the Code does not require the Board to make a motion to ratify the actions of the Executive; section 12 of the Code



simply states that the Executive must report on its actions. As such a decision was not sought for this agenda item.

7. Introduction of New Board of Directors

The Chair introduced the new Directors at the meeting, elected professional director J. Langford, who will be serving her second 3-year term, elected professional director W. Van Evans commencing his first 3-year term and newly appointed public director A. Buahene serving a one-year term effective February 9, 2023.

8. Elections of Officers

The Chair appointed the Registrar to supervise the election process and appoint the scrutineers.

MOTION: THAT J. Rigby, Registrar and CEO be appointed Acting Chair during the election of officers.

Moved by: M. Liassides and seconded by A. Malloy

CARRIED

MOTION: THAT staff members P. Bona and W. Chihaluca be appointed as scrutineers.

Moved by: J. Langford and seconded by J. Matera

CARRIED

J. Rigby reviewed the Election of Officers process with Board members. She stated that nominations were received in advance and would also be taken from the floor. The elections were held using the electronic voting platform Election Runner.

The election of officers took place in the order of Chair, Vice Chair, and other professional and public members of the Executive Committee.

MOTION: THAT the nominations for the position of Chair of the Executive Committee and the Board be opened.

Moved by: M. Sanders and seconded by R. Siddiqui

CARRIED

The Board was informed that A. Malloy, J. Matera and W. Van-Evans had nominated themselves in advance of the meeting. No further nominations were received at the meeting.

MOTION: THAT the nominations for the position of Chair of the Executive Committee and the Board be closed.

Moved by: M. Sanders and seconded by M. Liassides

CARRIED

Each nominee addressed the Board, at which time W. Van Evans withdrew his nomination. The polls were open for 5 minutes to allow each Director sufficient time to vote. The votes were tabulated, and J. Matera was elected as Chair. J. Rigby congratulated J. Matera as the new Board Chair and Chair of the Executive Committee.

MOTION: THAT the nominations for the position of Vice-Chair of the Executive Committee and the Board be opened.

Moved by: M. Liassides and seconded by J. Langford

CARRIED



The Board was informed that A. Malloy and W. Van Evans had nominated themselves in advance of the meeting. M. Sanders nominated himself at the meeting.

MOTION: THAT the nominations for the position of Vice-Chair of the Executive Committee and the Board be closed.

Moved by: J. Matera and seconded by A. Buahene

CARRIED

Each nominee addressed the Board at which time W. Van Evans withdrew his nomination. The polls were open for 5 minutes to allow each Director sufficient time to vote. The votes were tabulated, and M. Sanders was elected as Vice-Chair. J. Rigby congratulated M. Sanders as the new Board Vice-Chair and Vice-Chair of the Executive Committee.

MOTION: THAT the nominations for the position of Professional Member on the Executive Committee be opened.

Moved by: M. Sanders and seconded by J. Langford

CARRIED

The Board was informed that J. Langford and W. Van Evans nominated themselves in advance of the meeting for the remaining one professional position. No further nominations were received at the meeting.

MOTION: THAT the nominations for the position of Professional Member on the Executive Committee be closed.

Moved by: M. Sanders and seconded by A. Malloy

CARRIED

Each nominee addressed the Board at which time J. Langford withdrew her nomination. W. Van Evans was appointed to the Executive Committee by acclamation. J. Rigby congratulated W. Van Evans on his appointment.

MOTION: THAT the nominations for the two positions of Public Members on the Executive Committee be opened.

Moved by: M. Liassides and seconded by J. Matera

CARRIED

The Board was informed that A. Malloy and R. Siddiqui nominated themselves in advance of the meeting for the two public positions on the Executive Committee. No further nominations were received at the meeting.

MOTION: THAT the nominations for the two positions of Public Members on the Executive Committee be closed.

Moved by: F. Yagin and seconded by M. Sanders

CARRIED

R. Siddiqui and A. Malloy were appointed to the Executive Committee by acclamation. J. Rigby congratulated the new public appointees and announced that the 2023 election of officers was concluded.

MOTION: THAT the electronic ballots be destroyed.



Moved by: A. Malloy and seconded by M. Liassides

CARRIED

MOTION: THAT the Board appoints J. Matera to chair the remaining March 24, 2023, Special Board meeting as the Chair.

Moved by: W. Van Evan and seconded by F. Yagin

CARRIED

9. Committee Slate

The new Chair, J. Matera presented the 2023 Committee slate that was approved at the January 27, 2023, open meeting of the Executive Committee, with amendments for the appointment of A. Buahene and W. Van Evans to the Committees for which eligibility had been verified.

MOTION: THAT A. Buahene be appointed to the Registration and Recruitment Committees and W. Van Evans be appointed to the Quality Assurance Committee.

Moved by: M. Sanders and seconded by J. Langford

CARRIED

10. College Performance Measurement Framework (CPMF) (Agenda Item 11)

L. Cheng presented on the CPMF Reporting Tool, a Ministry of Health (MOH) Initiative to understand how well regulatory Colleges are executing their mandate which is to act in the public interest. Colleges submit required evidence, which are the decisions, activities, processes, and the quantifiable results, that demonstrate their performance against best practices. CPMF is in its third iteration and new this year is the category of Benchmarked Evidence. Colleges are expected to meet or work towards meeting these eight pieces of evidence.

The results of the Ministry's review of CDTO's 2021 report indicated that no areas of misalignment or missing information were found. CDTO's initiatives which improved its performance in five areas and collaboration with the Health Profession Regulators of Ontario in its Anti-Racism Project were highlighted. Board members did not have any questions regarding CDTO's 2022 Report.

MOTION: THAT the Board approves the 2022 CPMF report as presented for posting to the College's website and submission to the Ministry of Health.

Moved by: M. Sanders and seconded by M. Liassides

CARRIED

11. Regulatory Program Update

11.1. Emergency Class of Registration

The Ministry of Health has mandated that all College's create an Emergency class of registration, a temporary class that could be triggered by the MOH or the Board at times of a pandemic, like COVID-19, or other emergencies defined in policy. Since the Board was not constituted, the Executive Committee met on February 14th, with the Registration Committee, and on the 15th to discuss and deliberate the proposed amendments that required a 60-day consultation period. J. Rigby provided the Board with an explanation of the substantive proposed amendments which are:

- opening two emergency classes of registration, General and Limited, setting the registration requirements and terms, conditions, and limitations (TCL).
- establishing a permanent Limited class of registration.
- establishing the requirements to transfer from the emergency class to a permanent class of registration.



- establishing a Prior Learning Assessment Recognition education pathway that is an evidence-based alternative to a formal education only pathway.

She provided an overview of the Committees' discussion and recommendations as it related to these substantive proposed amendments to the College's Registration Regulation:

- Registration requirements exempted when transferring from Emergency class of registration would be limited to the practical examinations.
- Registrants in the new permanent Limited class of registration must work under supervision of an RDT-General class.
- Education and examinations would be set or approved by the CDTO Registration Committee.

The Registrar informed the Board that the Executive Committee approved the proposed amendments be circulated for a 60-day consultation period with a request for additional feedback on requiring supervision for Limited class registrants. The Board was reminded that the proposed amendments to the CDTO's Registration Regulation support the Ontario government and Ministry of Health's priorities set out in Bill 160 to ensure public/patient access to high quality safe care by increasing human health resource capacity and breaking down barriers to registration. E. Richler was invited to answer any legal and regulatory questions put forth by the Directors about the regulation changes being presented in the package and survey. The preliminary feedback received from the consultation released on February were provided showing overall support for the proposed amendments. A full report will be provided at the April 28th public meeting at which time the Board will be asked to approve the Draft Amended Registration Regulation for submission to the MOH on May 1, 2023.

11.2. Presentation – CDTA Registration Model

T. Tremblay, Registrar of the College of Dental Technologist of Alberta (CDTA) was invited to present on the CDTA registration model, which has two classes of registration: dental technologists and dental technicians. A dental technician is defined as an individual who has relevant education and successfully completed a practical examination in one or more disciplines of dental technology. She spoke to the fact that professionalism and adherence to the College's standards are the same for both classes and that having a "limited class" adds value for public protection and recognizes that dental technologists do not typically practice in all disciplines after registration.

The Board thanked T. Tremblay for her presentation and asked if she would be available to answer any questions that they may need clarification on with regards to the CDTA registration model, she asked that J. Rigby pass along her contact information to the Board.

12. In-camera session – None

13. Next Meeting Dates – April 27 Board workshop and April 28 Board Meeting

14. Meeting Adjournment.

MOTION: THAT the 133rd Special Board meeting be adjourned at 5:03 pm.

Moved by: W. Van Evans and seconded by F. Yagin

CARRIED