



Change of Name Request Form

This form is to ensure the accuracy and transparency of your record with the College, the College requires official documentation and written authorization to make changes or corrections to your legal name listed for the Public Register.

I hereby confirm that I am a Registered Dental Technologists (RDT) with the College:		
Old/Current Legal Name:		
First Name	Middle Name	Last Name
RDT number:		
Email:	Tel:	
New/Updated Legal Name:		
First Name	Middle Name	Last Name
New Government Issued ID # (please submit a copy with form):		
Reason for Name change request:		
Please sign here:	Date:	

You must submit one item of documentation that shows your new/updated name.

Appropriate Canadian documentation includes: Driver's License, Passport, marriage certificate, or divorce certificate.

As per College's By-Laws:

21.01 – Name in Register

Subject to article 21.02, a Registrant's name in the register shall be the full name indicated on the documents used to support the Registrant's initial registration with the College.

21.02 – Exception for Name Change

The Registrant may enter a name, other than the name referred to in section 21.01, in the register if the Registrar:

- (i) Has received a written request from the Registrant;
- (ii) Is satisfied that the Registrant has legally changed his or her name; and
- (iii) Is satisfied that the name change is not for any improper purpose.

21.03 – Exception for Alternate Name

In addition to the name entered under articles 21.01 and 21.02, the Registrar may enter in the register as an alternative name used by the Registrant any nicknames or abbreviations that the Registrant uses in any place of practice.

21.11 - **Notification of College**

The Registrant shall notify the College, in writing, of any changes to the following information within 30 days of the effective date of the change:

- (i) The Registrant's name;
- (ii) The address and telephone number of the Registrant's primary residence in Ontario and, if the Registrant does not reside in Ontario, the address and telephone number of the Registrant's primary residence;
- (iii) The Registrant's business address or business telephone number;
- (iv) The name, address or telephone number of any business or entity that employs the Registrant as a practitioner of dental technology, and, if the Registrant is self-employed as a practitioner of dental technology, any changes to the address or telephone number of the location where the Registrant practises other than addresses of individual clients; and
- (v) The Registrant's preferred email address for communications with the College.