



# Practice Advisory: Display of the General Certificate of Registration

*This practice advisory of the College of Dental Technologists of Ontario provides Members with guidance on displaying their certificates of registration appropriately.*

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## **Purpose**

The General Certificate of Registration (the “display certificate”) is issued by the College of Dental Technologists of Ontario to every Registered Dental Technologist (RDT) upon initial registration with the College. The display certificate provides proof to the public that the RDT is registered with the College.

For this reason, the display certificate must be handled in a safe and secure manner by the Member to prevent unauthorized use by individuals who are not permitted to practice dental technology in Ontario in accordance with the Regulated Health Professions Act, 1991 and the Dental Technology Act, 1991.

## **Guidelines**

1. Only one display certificate will be issued to each Member. The display certificate is the property of the College at all times. If it is lost, stolen or destroyed it must be reported to the College immediately.
2. In the event a Member’s display certificate is lost/ stolen or destroyed he/ she must request the replacement of the display certificate in writing, providing the reasons for the request. The request must be approved by the Registrar before a replacement display certificate is issued.
3. There will be a document replacement fee as required by Schedule 5 of the College By-laws.
4. The display certificate must be prominently displayed in the RDT’s principle place of practice.
5. It is considered an act of professional misconduct to rent, lease, transfer, copy or duplicate his/her display certificate in any manner or to allow use of the same by another person and/or organization.
6. If a Member’s General Certificate of Registration is suspended by the College, he/she is no longer a member of the College and must remove the display certificate from any place of practice and from public view. If a Member’s General Certificate of Registration is revoked by the College, he/ she must return the display certificate to the College immediately.