

College of Dental Technologists of Ontario
Continuing Education and Professional Development Credits

Type of Activity	Quality Improvement Credits	Maximum Credits (3 Years)
Approved Non-Core Competency Course set by Council	TBD	No max
Approved Core Competency Course set by Council	TBD	No max
Completion of Dental Technology Technical Training (including Practical and Theoretical) <ul style="list-style-type: none"> • Less than 3 hours • Half Day (3-6 hours) • Full Day (or 2 Half Days) • Multi-Day (2 Full Days) • More than 2 Days 	3 6 12 18 8 per day after 2 nd day	72
Completion of Non-Technical Business-related training <ul style="list-style-type: none"> • Less than 3 hours • Half Day (3-6 hours) • Full Day (or 2 Half Days) • Multi-Day (2 Full Days) 	2 4 6 8	30
General Attendance at Conferences/Conventions Per Day of Registration and Attendance	2	36
Review Dental Technology Technical Video, Book or Journal** per Year	2	18
Self-Study Program – External Independent Testing <ul style="list-style-type: none"> • Low Testing (1-page Q &A) • High Testing (High Technical content – more than 1 day) 	4 8	12 24
Participating in a CDTO Led Consultation <ul style="list-style-type: none"> • Survey or by Phone • In-Person Focus Group 	Up to 4 points Up to 6 points	No max No max
Recognized Educational Institute Correspondence courses - multi-session (Technical or Non-Technical)	8	24
Participation as a member of CDTO: Council, Committee, Task Force or Working Group	6 per year/per Council, Committee, Task Force or Working Group	No max

Type of Activity	Quality Improvement Credits	Maximum Credits (3 Years)
Participation in a recognized Dental Technology Professional Association Committee or Task Force	4 per year/per Committee or Task Force	12
Participation in any capacity (examiner, invigilator, etc.) of the entrance to practice examinations	4/day	No max
Participation as a Quality Assurance Peer Assessor	4/day	No max
Participating as a Supervisor in a Field Placement program pre-approved by the Quality Assurance Committee	15/year	45
Serving as Dental Technology related faculty in a recognized Teaching Institution approved by the CDTO <ul style="list-style-type: none"> • Full Time Instructional • Part Time Instructional • Support Staff (Technologists) 	6/term 3/term 2/term	36 18 12
Presenting/lecturer of a CDTO approved Course <ul style="list-style-type: none"> • Half Day • Full Day 	6 12	No max No max
Publishing an article in an approved Dental Technology publication	10	30
Authoring a Dental Technology related: <ul style="list-style-type: none"> • Textbook • Chapter(s) of a Textbook 	16 8	48 24
Develop a Dental Technology related course/self-study module	10	30
Other activities (including Volunteer activities) approved by the CDTO Quality Assurance Committee. Activities will be assessed in a presented format (minimum 60 days prior to activity)	TBD	No max
** QAC list of Approved journals: Spectrum, LMT, Oral Health, Dental Technology Today, Advisor, Dentistry Today, Dental Labor, AACD, ADTO.		

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Every Registered Dental Technologist (RDT), holding a general certificate of registration, is required to participate in the Quality Assurance Program (QAP) in order to enhance her/his professional knowledge, skill and judgement.

As per Ontario Regulation 604/98 2(1), the first component of QAP is Continuing Education and Professional Development (CEPD) which is designed to:

- i. Promote continuing competence and continuing quality improvement among the members,
- ii. Address changes in practice environments, and
- iii. Incorporate standards of practice, advances in technology, changes made to entry to practice competencies and other relevant issues in the discretion of Council.

The QAP **requires members to obtain a minimum of 90 continuing quality improvement credits in every three-year cycle**, through courses and activities recognized by the College.

CEPD Credits are assigned based on duration, depth of program, degree of difficulty and involvement, and degree of outcome measurement. The QAP encourages flexibility with regard to the type of professional development activities chosen. These activities may be in any format that is appropriate to meet learning needs. Keep in mind that CEPD activities must support the practice of dental technology. The learning needs of an RDT who specializes in Orthodontics will be different from an RDT who works primarily in Crown and Bridge, and both will be different from the learning needs of an RDT whose practice is focused on teaching or supervising others.

The attached guide lists continuing quality improvement credits assigned to various CEPD activities. Activities (such as volunteer work) not listed in this guide may be submitted to the Quality Assurance Committee for consideration and approval in advance of the activity taking place. RDT's are encouraged to explore innovative means of demonstrating their commitment to continuous learning, including the development of courses, study clubs and other interactive means to share one's professional experiences.

RDT's have the flexibility to acquire continuing quality improvement credits from both "technical" and "non-technical" activities provided that the credits obtained from "non-technical" activities do not exceed 1/3 of the total required credits.

- **Technical** activities mean those directly related to the scope of practice of dental technology, specifically, the design (includes computer-aided design), construction,

repair or alteration of a dental prosthetic, restorative or orthodontic device as defined in the *Dental Technology Act, 1991*.

- **Non-Technical** activities mean those that relate to a dental technologists supervisory or administrative responsibilities within a dental technology practice; supervisory, management and human resource skills; business related record keeping, accounting; First Aid, CPR and AED training; WHMIS (Workplace Hazardous Materials Information System) and AODA (Accessibility for Ontarians with Disabilities Act), where applicable.

Every year, the Quality Assurance Committee is required by the Act to randomly select between 2-5% of the members to participate in a Professional Development Profile Review. If selected for the random review, members are asked to provide proof of participation in CEPD activities. Therefore, it is important for members to keep their Professional Development Profile and supporting documentation up to date at all times and retain a copy for 6 years. An annual review of learning objectives also helps to target efforts at smart, relevant and effective continuous learning endeavors.