



Verification Process for Dental Laboratories in Ontario:

RDTs are required to include the following identifiers on their documentation:

1

Full Name
Jane Doe

2

Registration Number
Reg # 0000

3

Title
Registered Dental Technologist

Before Sending a Prescription to a Dental Laboratory:

- Verify the lab has a Registered Dental Technologist (RDT) registered with the College of Dental Technologists of Ontario (CDTO).
- Check the CDTO's Public Register for the lab's name, address, and RDT details.

After Receiving Documents from the Dental Laboratory:

- Verify the RDT's information and lab address.
- Cross-check these details against the CDTO's Public Register.

Examples of Lab Documents with RDT Identifiers

Written

Business Name [as it appears on the Public Register]

Business Address [as it appears on the Public Register]

Phone: [as it appears on the Public Register]

Fax:

Email:

Date

Invoice #

Invoice To

Ship To

Item	Description		Rate	Amount

Total

Payments/Credits

Balance Due

Jane Doe
Reg.# 0000
Registered Dental Technologist
[This should be readable and visible]

GST/HST No: XXXXXXXX

Printed

Business Name [as it appears on the Public Register]

Business Address [as it appears on the Public Register]

Phone: [as it appears on the Public Register]

Fax:

Email:

INVOICE #:

Bill to:

Ship to:

Sample Company:

-Name

-Address

-Phone number

Patient

Invoice Date

RX Number

Quantity	Product Code	Description	Unit Price	Charge

Jane Doe
Reg.# 0000
Registered Dental Technologist
[This should be readable and visible]

Invoice Subtotal:

Balance Due:

HST Code:

Invoice notes:

Stamp

Business Name [as it appears on the Public Register]

Business Address [as it appears on the Public Register]

Phone: [as it appears on the Public Register]

Fax:

Email:

Date

Invoice #

Invoice To

Ship To

Item	Description		Rate	Amount

Total

Payments/Credits

Balance Due

[This should be readable and visible]

Stamp: Registered Dental Technologist
Reg.# 0000

GST/HST No: XXXXXXXX

