



Verification Process for Dental Laboratories in Ontario:

RDTs are required to include the following identifiers on their documentation:

- | | | | | | |
|---|------------------------------|---|--|---|--|
| 1 | Full Name
Jane Doe | 2 | Registration Number
Reg # 0000 | 3 | Title
Registered Dental Technologist |
|---|------------------------------|---|--|---|--|

Before Sending a Prescription to a Dental Laboratory:

- Verify the lab has a Registered Dental Technologist (RDT) registered with the College of Dental Technologists of Ontario (CDTO).
- Check the CDTO's Public Register for the lab's name, address, and RDT details.

After Receiving Documents from the Dental Laboratory:

- Verify the supervising RDT's information and lab address.
- Cross-check these details against the CDTO's Public Register.

Examples of Lab Documents with RDT Identifiers

Written

Business Name [as it appears on the Public Register]

Business Address [as it appears on the Public Register] Date Invoice #

Phone: [as it appears on the Public Register]
Fax:
Email:

Invoice To: _____ Ship To: _____

Item	Description	Rate	Amount

Total
 Payments/Credits
 Balance Due

Jane Doe
 Reg.# 0000
 Registered Dental Technologist
[This should be readable and visible]

GST/HST No: XXXXXXXX

Printed

Business Name [as it appears on the Public Register] INVOICE #:

Business Address [as it appears on the Public Register]
Phone: [as it appears on the Public Register]
Fax:
Email:

Bill to: _____ Ship to: _____
 Sample Company: _____ Sample Company: _____
 -Name -Name
 -Address -Address
 -Phone number -Phone number

Patient: _____ Invoice Date: _____ RX Number: _____

Quantity	Product Code	Description	Unit Price	Charge

Jane Doe
 Reg.# 0000
 Registered Dental Technologist
[This should be readable and visible]

Invoice Subtotal: _____
 Balance Due: _____
 HST Code: _____
 Invoice notes: _____

Stamp

Business Name [as it appears on the Public Register] Date Invoice #

Business Address [as it appears on the Public Register]
Phone: [as it appears on the Public Register]
Fax:
Email:

Invoice To: _____ Ship To: _____

Item	Description	Rate	Amount

Total
 Payments/Credits
 Balance Due

[This should be readable and visible]



GST/HST No: XXXXXXXX